



Columbia County Mobile Home Building Permit Requirements

1. Copy of recorded plat of property with an accurate description of property and site location.
2. New septic tanks and wells must have permit from the Health Department before permit is issued. Existing septic tanks must have approval from Health Department. If County water and sewer being utilize, all water and sewer tap fees must be paid prior to obtaining permit.
3. Street Address (Ernestine Phelps 706-312-7352)
4. Owner of mobile home.
5. Property owner, if other than mobile home owner.
6. Cost of mobile home.
7. Make, year and size of mobile home.
8. Mobile home setbacks (front, side and rear).
9. Name of electrician.
 - a. If in a mobile home park, licensed electrician must pull the permit.
 - b. Homeowner may do his own electrical work but must buy an electrical permit.
 - c. Electrician must be licensed in the state of Georgia.
10. Mobile home must be tied down and underpinned with some form of masonry.
11. Must have front and back porch if 30 inches or more off ground.
12. Minimum size of porch must be 3 feet x 3 feet.
13. Bannister around porch must be 36 inches high and rails must be no more than 4 inches apart.
14. Electrical permits cannot be issued until Building and Commercial Services receives verification from the Tax Commissioner's office that all taxes have been paid. Permanent electrical power cannot be released until mobile home decal is obtained from the Tax Commissioner's Office and displayed on the mobile home.
15. Permits for mobile homes are processed in the same manner as a building permit application.
16. Fees for double wides are based on \$.08 per square foot; single wides are based on the purchase cost (see fee schedule).